

Melissa Mojica

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<https://mjam.works>

Objective

Reliable and motivated apprentice candidate seeking an entry-level machining, CNC, tool & die, or manufacturing opportunity. Accepted into a machining pre-apprenticeship program with strong mechanical aptitude, technical problem-solving skills, and a commitment to safety, precision, and continuous learning.

Core Skills

- Mechanical aptitude and troubleshooting
- Strong attention to detail and precision
- Safety-conscious and procedure focused
- Able to learn tools, machinery, equipment, and processes quickly
- Technical problem solving and logical thinking
- Programming and technical troubleshooting (Python, C#, Java)
- Teamwork and communication
- Reliable attendance and punctuality
- Works effectively under pressure in fast-paced environments
- Comfortable working with tools and equipment
- Follows procedures, specifications, and safety protocols

Training & Certifications

- Accepted into a pre-apprenticeship program focused on machining and industrial trades
- Google IT Support Professional Certificate
- Microsoft IT Support Specialist Certificate
- Google IT Automation with Python Professional Certificate

Work Experience

STEM Instructor

Accel Thinking Inc. / Algorithmics Canada (*September 2021 - present*)

- Taught programming, game development, and logic-based problem solving to students aged 8–17
- Delivered structured technical instruction in programming and guided students through logical problem-solving exercises
- Diagnosed and resolved software, logic, and workflow issues efficiently
- Communicated progress clearly and maintained organized learning plans

Team Member

Tim Horton's (*December 2015 – August 2021*)

- Worked efficiently in a high-volume fast-paced environment
- Operated equipment safely and consistently
- Followed cleanliness, safety, and quality standards
- Managed multiple priorities under pressure
- Maintained dependable attendance and punctuality

General Office Assistant (Seasonal)

Guild Electric (*Summers 2013-2015*)

- Organized technical documents, manuals, and records
- Supported day-to-day operations and administrative tasks